

# NCAF Inclusive Arts Grant Taiwan – UK Collaboration

## **Application Guidelines**

The objective of this grant is to facilitate collaboration between Taiwan and UK artists and/or arts institutions that develop inclusive arts activities, with a particular focus on increasing participation in the arts for the elderly.

It requires a collaboration between artists, arts groups or organisations from both Taiwan and the UK.

The lead applicant must be a Taiwanese artist, or arts group or organisation in Taiwan.

The project shall be carried out in Taiwan, or in both Taiwan and the UK.

Both Chinese and English proposals are required for submission.

An English presentation, which will include a Q&A session, is required for those applications which make it through to the 2nd-stage interview.

The application must be submitted on the <u>National Culture and Arts Foundation's application</u> portal. (The portal will open on 1 October 2024)

In your application, you will need to provide details about your proposal set out under four separate sections:

Section 1: Quality

Section 2: Partnership

Section 3: Planning

Section 4: Budget

Please take care to answer all the questions in the application guidelines below, whilst adhering to the specified word limits.



## **Section 1: Quality**

#### Word Limit for this section: 1200 English words / 2400 Chinese characters

The project proposal should clearly set out how the proposed activities will deliver the desired outputs, which will lead to the longer-term impact.

- 1. What are the activities of the project? In other words, what will you actually do?
- 2. What outputs will these activities deliver? In other words, what will the immediate results of your activities be?
- 3. What is the impact of this project? In other words, what beneficial outcomes will these results deliver or lead to in the medium to long term.

## **Section 2: Partnership**

#### Word Limit for this section: 1200 English words / 2400 Chinese characters

The project must be a genuine collaboration between the Taiwan and UK partner, with roles and responsibilities clearly defined.

- 1. What are the specific roles and responsibilities of the UK partner and the Taiwan partner?
- 2. What communication have you had with the UK partner to date?
- 3. What agreements, if any, have been reached?

## **Section 3: Planning**

Please provide a project plan, in both Chinese and English, in the format below (in a table or excel spreadsheet) setting out the key activities and delivery timeline in as much detail as possible.

#### **Example plan for illustrative purposes only:**

Activity	Responsible Individual / Organisation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Research	Org A and B												
Workshop 1	Org A												
Workshop 2	Org B												
Workshop 3	Org A and B												
Performance 1	Org A												
Performance 2	Org B												
Performance 3	Org A and B												



Evaluation	Org A and B						

## **Section 4: Budget**

Please provide a budget, in both Chinese and English, in the format below, (in a table or excel spreadsheet) detailing all the costs, and how the grant will be allocated. If any additional sources of funding are required to deliver this project, please state the additional sources of funding, and if they have been secured.

#### Example budget for illustrative purposes only:

Activities / items	Units	Unit type	Unit Cost (TWD)	Total (TWD)	Notes
Flights	4	Tickets	25,000	100,000	Return flights (UK-Taiwan) with baggage for 4 artists
Accommodation	8	Nights	3,000	24,000	
			Project Budget Total		